

Cornell University Faculty Committee on Program Review

Faculty Committee on Program Review (FCPR) and College/Department Timeline for Academic Program Review

				Week -12 to -10		Day 1 D	Day 2 or 3	W	eek 12 to 16		
Week -52 Attend Orientation Session with Department Chair (FCPR Chair and Kristin Walker) Request Graduate Self-Study Data (Compiled by the Graduate School) Request Undergraduate Self-Study Data (Compiled by Institutional Research and Planning)		r D Draf Comi	Week -12 to -10 wo FCPR Members Read the epartment/College t Self-Study and Emai ments and Suggestior to Kristin Walker Within Two Weeks	Tv M At Il E Is F S C	Day 1Day 2 oTwo FCPRTwo FCIMembersMembersAttend theAttend teExternalExternReviewReviewTeamTeamSite VisitSite VisitOpeningClosingSessionSession		PR Two FCPR ers Members the Draft the Faculty al Committee on Program W Review Letter (Executive Summary) sit to the Provost g and Email				
	Week -52 to -12 Self-Study and Site Visit Preparation			ek -12 to -8 Study Review	Week -8 to -4 Documents Finalized	-	Day 1 to 3 SITE VISIT Repor		Week 4-12 ts and Responses Submitted		
•	12 to 9 Months in	Advance	Week -12 to -:	10 Week -10 to -	8 Week -8 to -4		Week 1	Week 4	Week 8	Week 12	
Com List Poter Exter Revi Tea Mem	of Draft Agenda ntial for External rnal Review Team ew Site Visit m	Schedule External Review Team Site Visit Book Statler Hotel Rooms Send Confirmation Letters to External Review Team Members	Send Draft Self-Study to to the Colleg Dean for Comments and Suggestions	e Faculty Committee of Program Review for	Study, Charge, and Agenda for External Review Team Site Visit and d Send to	Yo t R Re	Send Thank ou Letters to the External eview Team Submit Expense imbursement Form and Receipts to ristin Walker	Report of the External Review Team	Response of the Department	Response of the Dean	